

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

08/17/2020

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **08/17/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, CLAUDE KOBERNIK, TRACY KOHTA, MARK DEGAN, DALE HAYES, ROB OCASIO** and **STAN WILLIAMS**.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 08/03/2020 minutes, Ken 2nd, Both in Favor. Troy abstained.

Warrants #5560-5569 paid in the amount of \$30,951.40.

August Monthly EFT payroll \$4,206.32, \$1,673.56 & \$1,806.74
Monthly receipts \$155,354.51

August Monthly Online Payments

IRS \$1,030.732 OH Treasurer \$218.86 OPERS \$2,326.26 Windstream \$220.31
Illuminating Co. \$548.19 Waste Mgmt. \$109.52 Aqua \$14.35 Zito \$109.86

I. OPEN BUSINESS

1. DEWEY ROAD

II. DISCUSSION

- a) Dale Hayes (resident) – nothing.
- b) Stan Williams (resident) – nothing.
- c) Claude Kobernik (Fire Chief) – Two computer tablets worth \$4,000 went missing from the fire hall. Claude filed a Sherriff's report and insurance claim. The fire hall has been torn apart looking for them. Claude would like to purchase a 16-channel camera security system for around \$2,000. Todd Brickell would be willing to install for no charge. **Ken made a motion to purchase a 16-channel camera security system for the fire hall for \$2,000 out of the 2901 – Other Expense account. Troy 2nd, All in Favor. Resolution #74. Alan made a motion to replace the two tablets for \$4,300 out of the 2281 – Other Expenses from Northeast Communications. Troy 2nd, All in Favor. Resolution #75**
- d) Mark Degan (Zoning & Cemetery) – Burial on Wednesday. One Building permit and going after someone who did not get a permit for a garage on Dibble Road. Dewey Road – moved small catch basin with Neal's help and built up the ground to large catch basin and extended all cross-over pipes to it. Shoulder brim work - cutting shoulders down.
- e) Troy Vanek (Trustee) – Calls on dust. Mark did grading on Peebles and Hines. Maple needs graded between Griggs & Lillie – wait for rain. Claude will ask Bud Fischer for water to go up & down road. He would only want paid for the fuel.
- f) Alan Kohta (Trustee) – Complaint on dust. Alan spoke to Petro water. They have put down brine for Plymouth. Sheffield's permit has expired, too late for this year and they are willing to apply for a permit for next year. \$80/barrel. Dewey Road is looking

good. Claude is looking at people who are at the fire hall and replacing hardware on doors. Mark's phone is not working. Mark wants to go to a Verizon plan. **Alan made a motion for Mark to get a new phone plan, Otter box cover, shields & insurance from Verizon. Troy 2nd. All in Favor. Resolution #76**

g) Ken Kister (Trustee) – Dewey Road – Ken helped Mark put in 2foot pipe & donated a 8ft section of pipe to finish. Ken believes we should put stone on the road from 1st house driveway from the east to west to the driveway past the pond 240' – 6" thick which is about 180 ft. to get catch basin following the right way and another 150 ft. on other side for the other catch basin. Or whole thing, which is 800 ft. at \$1,907 per 100 ft. and get a price from Simak to put it down. Grade road & remove MC70 before stone put down. OPWC Grant is open until Sept. 15th for hard surface next year. Trustees agree we need to continue & finish project. Ken will talk to county to see what they suggest for hard surface. Penn Ohio removed the \$200 charge for the extra steel dumpster. Mark will also get a price for Hydro Seeding Dewey Road. **Ken made a motion to purchase 680 ton of stone for a section toward the east end including spreading for up to \$19,000 out of the 2021-330 Other expense. Troy 2nd, All in Favor. Resolution #77**

h) Tracy Kohta (Fiscal Officer) – Need resolution for pump testing & maintenance. Next year we will appropriate for all the pump testing & maintenance at the beginning. **Alan made a motion to order & pay the pump testing & maintenance out of the 2901-220-323 account for unit #361 for \$2,615.59, unit #372 for \$2,706.32 and unit #371 for \$3,290.72 Troy 2nd, All in Favor. Resolution #78** Claude still needing to collect fire dept. folders to turn in. The township has received Medicount money regularly – Claude needs to QA a bunch of runs. Rob bought up the speed of cars turning into the recycling area. Claude will check into a slowdown sign from county. Passed out purchase orders & checks to sign.

ADJOURNMENT

Alan made motion to adjourn the meeting, Troy 2nd, All in Favor, 7:48 pm
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister