

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

06/15/2020

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **06/15/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, TRACY KOHTA, MARK DEGAN, CLAUDE KOBERNIK** and **ROB OCASIO**.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 06/01/2020 minutes, Troy 2nd, All in Favor.

Warrants #5514-5524 paid in the amount of \$4,167.87.

I. OPEN BUSINESS

1. NOPEC Grant

II. DISCUSSION

- a)** Rob Ocasio (Fire & Road) – nothing.
- b)** Mark Degan (Zoning & Road) One permit was submitted for a garage on Stanhope. MAC is truck having emission problems – Kingsville Towing trying to reset check engine light. The roadside mowing half done. The tractor started overheating & spraying antifreeze. Contacted Cope for estimate. Mark replaced 2 heater hoses & is still overheating.
- c)** Claude Kobernik (Fire Chief) 361 had equipment mounted by Sensible Products and now 361 was sent to Countryside for pump test and annual maintenance. 363 was in a fender bender – door was scratched. Getting price for new door. Tanker is going in for pump test. 379 first out, still rotating – 369 starting next month.
- d)** Troy Vanek (Trustee) – Troy went with Mark over to Rip Stowers to look at the ditch. Also on Dewey Rd., he talked to Randolph about the trees. There was a discussion about trees on Dewey. Alan asked about trees being cut down on Dewey Rd. without having a price or vote. Ken said with the project, the appropriation was already made. Ken believes the project will have extra money because the county said the base was being done in the next phase. Simak was wanting to start but needed Randolph to start cutting the trees. Need to talk to Mr. Dewey about getting the trees. Simak said the stumps are not grubbing & gave bid of \$1200 to remove stumps, \$1870 for removing stumps & hauling away and \$300 to move trees.
- e)** Alan Kohta (Trustee) On Fink Rd. ½ mile west of Hines Rd. bad dip in road – Mark will take care of. Alan had complaints of dust at clean-up day & when he was driving roads. Alan would like to put something down. There are concerns of putting brine down. At cemetery, north & west of building – ruts from a burial to be fixed.
- f)** Ken Kister (Trustee) 2nd house west of Dibble Rd. on the south side is concerned about the bank of her pond. 2' cross pipe goes into bank of pond. Resident needs 2 catch basin or T & culvert pipe. 2' pipe would be resident's responsibility and is getting pricing. Neal from Simak said west of resident needs 150' of 12" pipe that we are responsible for. We might have to add on 30' section for the new driveway. **NOPEC grant – we need to have approval that Ken can sign for grant. Alan made a motion to authorize Ken to enter into the NOPEC 2020 Grant for insulating the garage or other uses. Troy 2nd, All in Favor. Resolution #49**

- g) Alan made a motion to have Simak dig & haul away stumps & move trees off of the right of way. Troy 2nd, All in Favor. Resolution #50**
- h) Alan made a motion to make a donation of \$50 to Neal Post, \$25 to Edgewood Band Boosters and \$25 to Pastor Titus Smith for Memorial Day Service. Troy 2nd, All in Favor. Resolution # 51**
- i) Tracy Kohta (Fiscal Officer) Discussed 7 outstanding checks from Source Products that have not been cashed. It's \$32 to stop payment on checks. Decided to wait the 90 days until all checks are beyond the date of cashing. Ken thanked everyone for helping with clean-up day. We filled 2 full dumpsters and 1 of scrap. Passed checks to be signed. Ken made a motion to move \$1504 from 2191-220-599-0000 Other Expenses to 2191-230-323-2006 Repairs & Maintenance (Fire Truck). Alan 2nd, All in Favor. Resolution # 52**
- j) Ken made a motion to go into Executive Session to complete employee evaluations for Fire Chief Claude Kobernik. Alan - yes. Troy – yes. Ken – yes. Resolution #53**
- k) Ken made a motion to come back from executive Session from employee evaluations. Alan – yes. Troy – yes. Ken – yes. Resolution #54**
- l) During executive session, we gave evaluation for Claude Kobernik, fire chief and discussed pay raise. Alan made a motion to give Claude a \$50 per month raise starting July 1st, 2020. Troy 2nd, All in Favor. Resolution #55**

ADJOURNMENT

Troy made motion to adjourn the meeting, Alan 2nd, All in Favor, 8:35 pm
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister