

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**10/05/2020**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 10/05/2020 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, CLAUDE KOBERNIK, TRACY KOHTA, MARK DEGAN and STAN WILLIAMS.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 09/21/2020 minutes, Troy 2<sup>nd</sup>, All in Favor.

Warrants #5589-5592 paid in the amount of \$4,682.69.

September Monthly EFT payroll \$1,950.70, \$4,191.32, \$1,723.89 & \$1,708.79  
September Monthly receipts \$30,737.57

### September Monthly Online Payments

IRS \$854.03 OH Treasurer \$201.36 OPERS \$2,820.49 Windstream \$217.97  
Illuminating Co. \$583.69 Waste Mgmt. \$109.52 Aqua \$11.15 Zito \$85.52

## **I. OPEN BUSINESS**

### **1. DEWEY ROAD**

## **II. DISCUSSION**

- a) Stan Williams (Resident) – Nothing.
- b) Mark Degan (Zoning & Cemetery) – One agricultural permit issued for horse barn and an order for one footer for the cemetery. Renting hydro seeder from county this week and material is in. Mark ran the maintainer down Hines, Fink and Peebles and replaced a crossover pipe on Fink Rd. East Maple & Dewey Road signs need replaced when county has time.
- c) Claude Kobernik (Fire Chief) – Ordered turnout gear and coveralls for CARES Act Relief. We will receive the 3<sup>rd</sup> round of CARES Act money. Hoping to purchase Lucas CPR machine. Unit #369 brakes have been fixed for \$1,754.70 & alternator went on #379 – getting prices. **Ken made a motion to pay Countryside \$1,754.70 for brakes on unit #369. Troy 2<sup>nd</sup>, All in Favor. Resolution #85.** Claude is issuing one commercial permit for burning to a logger on Wright St.
- d) Troy Vanek (Trustee) – Trunk or Treat on Saturday, October 31<sup>st</sup> from 4:00 pm – 6:00 pm. and asked to wear masks.
- e) Alan Kohta (Trustee) – Wright St. needed stone pulled in and Maple Rd. a few potholes by bridge. Rob Ocasio is going to help with sanitizing for Election Day through the Board of Elections. Cemetery & roads looking good. Alan read a letter from HomeSafe. October is national domestic relations month & sponsoring a walk.
- f) Ken Kister (Trustee) – Ken applied for Phase II for the Dewey Road Grant. He received one complaint from a resident in Forest Ridge. There was water in backyard. Property owner's responsibility. Mark will need to add more stone on edge Dewey Rd. Ken is trying to get quote for insulation on garage for NOPEC grant.

g) Tracy Kohta (Fiscal Officer) – Tracy received the estimated budget for 2021 from the county. **Ken made a motion to accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Troy 2<sup>nd</sup>, All in Favor. Resolution #86.** Passed the records retention list and acceptable use policy to review for next meeting. Passed cemetery deeds & checks to sign.

ADJOURNMENT

Troy made motion to adjourn the meeting, Alan 2<sup>nd</sup>, All in Favor, 7:41 pm  
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Ken Kister