

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**08/03/2020**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on **08/03/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, CLAUDE KOBERNIK, TRACY KOHTA** and **MARK DEGAN**.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 07/20/2020 minutes with the spelling correction of Humane Society, Ken 2<sup>nd</sup>, Both in Favor.

Warrants #5555-5559 paid in the amount of \$3,632.92. Void #5542

July Monthly EFT payroll \$4,206.32, \$734.64, \$1,852.51 and \$1,969.69  
Monthly receipts \$15,883.20

### July Monthly Online Payments

IRS \$2,028.02 OH Treasurer \$238.21 OPERS \$2297.89 Illuminating Co. \$495.37  
Aqua \$15.95 Waste Mgmt. \$103.02 Windstream \$215.90 Zito \$91.92

## **I. OPEN BUSINESS**

### **1. DEWEY ROAD**

## **II. DISCUSSION**

- a)** Claude Kobernik (Fire Chief) – Unit 379 underwent maintenance and repair for the high-pressure line at Countryside. Claude would like to budget next year for 10 new air packs for trucks. To meet the new standard 45 minutes/4500 PSI is needed to replace the 20 minutes/2200 PSI. New packs would cost \$50,000-80,000 and refurbished would be \$30,000 for 10 packs & 2 rib pack (spare bottle for each one & masks). Claude will look into FEMA Grant and possibly spreading purchase over the next two years. Hose & Ladder test performed - some 4" hose failed. He is able to make the 100 ft. into 50 ft. by recoupling the hose. Continuing to rotate the squads and engines.
- b)** Mark Degan (Zoning & Cemetery) – Nothing for zoning & cemetery. Mack is back from Legacy in Harbor Creek, PA. The repair was going to be over \$6,450 if not under warranty. Trying to have the tow also covered under the warranty. Picked up catch basin from Consolidated in Andover. Ken helped with catch basin in front of pond & cut in holes. Working on roadside mowing. Potholes popping up–need to get maintainer out.
- c)** Alan Kohta (Trustee) – Dewey Road – working on & off with rain. Mark took #371 to clean out crossover pipe. County closed road and put pipe in and reopened the road.
- d)** Tracy Kohta (Fiscal Officer) – Checked with Orwell Oil, we are required to pay excise tax. The historical society does not want the old books (Laws of Ohio, Election Laws, Complete Guide for Ohio Townships, Revised Statutes of Ohio & State Board of Health). They received books from other townships. Property tax payment came in, only \$4,000 less than last year. **Alan amended the motion (Resolution #70) to cemetery guidelines to add no political, election or advertisement signs in the cemetery. Ken 2<sup>nd</sup>, Both in Favor. Resolution #72** OTARMA meeting – recommended #1 Develop and implement a records management plan. #2 Develop and implement an acceptable

use policy. 60 days to complete recommendations. Passed checks to sign. Penn Ohio charged two loads for the metal container. Ken will check with them - do not pay.  
**Alan made a motion to pay for Hose & Ladder Testing from Fire Catt for \$2,204.**  
**Ken 2<sup>nd</sup>, Both in Favor. Resolution #73**

ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2<sup>nd</sup>, Both in Favor, 7:47 pm  
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Ken Kister