

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

09/16/2019

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **09/16/2019** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TROY VANEK, NATALIE SHAUBERGER, GENEVIEVE COSTANZO (NOPEC)& MARK DEGAN

Alan stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve minutes with changes Troy 2nd all in favor. All in favor

Warrants 5348-5351 paid in the amount of \$5778.80

I. OPEN BUSINESS

- 1. Cemetery Fees**
- 2. Demolition Resolution**

II. DISCUSSION

- a) Genevieve Costanzo (NOPEC) discussed different price options for residents for electric in Sheffield Twp. She also discussed a mailing going out in November stating that residents are automatically enrolled in NOPEC unless they opt out. Ken asked Genevieve about the amount we have available for the NOPEC grant. She said we have available \$6664.00 for both years 2018 and 2019. There was discussion on not using the grant at this time and rolling the money forward.
- b) Natalie Shauburger (zoning) stated Oct 26th would be Trunk or Treat. Alan asked about zoning – Natalie said the meetings are the 3rd Sunday of the month.
- c) Mark Degan (road superintendent) stated he has two zoning permits/checks. Mark said there were two burials. Mark also gave two violation permits. There was discussion on sending an information letter to the residents regarding upkeep of their homes and current zoning rules. Mark also discussed problems with the tractor. He said it has a starter issue and electrical problem. Mark said

there is garbage being dumped on Hines Rd. possible medication patches in the garbage.

- d) Troy Vanek (trustee) nothing
- e) Ken Kister (trustee) stated he had a complaint on Stanhope Kelloggsville Rd regarding open burning. The fire dept was dispatched to the location. Ken discussed briefly the NOPEC grant. **Alan made a motion to approve the NOPEC grant and put the money in escrow until next year, Ken 2nd all in favor Resolution #52 .** Ken also said he is a write in candidate for the next upcoming election for trustee.
- f) Alan Kohta (chairman) stated he received a complaint on E. Maple Rd. regarding wash boarding. Alan said he notified Mark but the maintainer was down. Alan also said that he and Claude would be visiting the Ashtabula City Dispatch center on Wednesday. Alan also said he spoke with Randy Woodard (Fire Chief Pierpont) regarding dispatch services – they were with the Sheriff Dept for dispatch and he said there were errors with the Sheriff dispatch – so they went to Saybrook Twp. and have not had any issues. Alan said there is a county meeting at A-Tech. Alan also said the fire Dept has CPR training this Tuesday at 7pm.; also the new truck is in and getting a light package installed. Alan also said that Claude complemented the new firefighter – he said he has been an asset for daytime calls.
Alan made a motion to accept the rates as determined by the budget committee for 2020, Ken 2nd all in favor resolution #53.
- g) Dawn (fiscal officer) – absent - Gave checks and correspondence. Gave audit letter for trustee signature. Gave county 2020 budget resolution.

ADJOURNMENT

Troy made motion to adjourn the meeting, Ken 2nd all in favor, 7:58 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta