

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

07/15/2019

**Chairman Alan Kohta** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **07/15/2019** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, NATALIE SHAUGBERGER, TROY VANEK, DALE HAYES & MARK DEGAN

Alan stated our meetings are audio recorded and copies of the minutes are available.

Troy made a motion to approve the minutes Ken 2<sup>nd</sup> all in favor

Warrants 5311vd 5312-5315 paid in the amount of \$3897.69

Monthly receipts \$137236.54

Monthly EFT payroll \$2528.85, \$1556.18, \$1586.82, \$1556.18

Monthly Online Payments

IRS \$2142.57 Treasurer \$217.31 Opers \$2117.00 The Illuminating \$646.13

Aqua \$10.37 Waste Mgmt. \$97.01 Windstream \$260.11

### **I. OPEN BUSINESS**

- 1. Cemetery Fees**
- 2. Demolition Resolution**

### **II. DISCUSSION**

- a) Dale Hayes (resident) briefly brought up a camper on Lillie Rd.
- b) Natalie Shauburger (resident) nothing - just came to catch up on the meetings. Natalie asked the trustees could another zoning board member hold the meeting at the fire hall if she is not able to be present for the meeting. The trustees are ok with any of the zoning board members having a meeting at the fire hall.
- c) Mark Degan (road superintendent) stated he has a few estimates on the Dewey Rd. project. - Renting equipment and different companies doing some of the work. He also said the county will have the blueprints done the beginning of September. There was discussion on the Dewey Rd. project. Mark also discussed the water in Forest Ridge coming from a driveway washing away some of the stone. Mark asked for maintainer blades. **Ken made a motion to purchase maintainer blades for up to \$900.00, Alan 2<sup>nd</sup> all in favor Resolution #45.** Mark said he had a few complaints of headstones being moved in the cemetery. Mark showed Catherine our zoning book and she suggested going by our book and if any issues bringing it to the trustees. Mark said the prosecutor said to refer issues to the Sheriff Dept. if needed. Ken said when he spoke to the prosecutor they said the only thing a trustee can do with the zoning inspector is hire and fire but cannot be involved in any zoning matter. Mark briefly discussed a resident on Maple Rd. with a camper. Mark also discussed a zoning issue on Griggs Rd. Mark discussed putting in a crossover culver on Benetka Rd. Mark also discussed a property on Plymouth Gageville Rd. and various other zoning issues. Mark said the parking in Forest Ridge can be a problem when he does snow removal. Ken suggested letting the resident know they need to move the cars beforehand.
- d) Troy Vanek (trustee) asked Mark about putting cremains on top of a grave, can the resident bury the cremains themselves? Mark said he has to bury them. He

also said we need a burial certificate from the resident if not going through a funeral home for the township records.

- e) Ken Kister (trustee) asked Troy did the road grant get signed. Troy said he signed and gave Dawn two copies.
- f) Alan Kohta (chairman) gave a copy of the Special Meeting on Dewey Rd. Alan also said he received a text about running the maintainer on Dewey Rd. he forwarded message to Mark. Alan also had a call regarding a zoning issue regarding two neighbors and a fence. He referred to Mark. Alan said the resident wanted a culvert pipe put in on Pebbles Rd. – the resident went to the county for a pipe size and they told the resident they don't do that – Ken said Mark has to request that information. Alan also said the garage door was open at the fire dept. He said it needs to be closed and locked when no one is around. There also was discussion on questionable work on Wright St, Green Rd. and Forest Ridge Dr. in the future.
- g) Dawn (fiscal officer) absent – gave checks and correspondence. Dawn asked the trustees to pass the 2020 budget to send to the county.

**Alan made a motion to pass the appropriation/revenue budget for 2020 (using current appropriation) to send to the county with an increase \$57,000 in the gas tax fund 2021-330-599-0000, Ken 2<sup>nd</sup> all in favor Resolution #46**

#### ADJOURNMENT

Ken made motion to adjourn the meeting, Troy 2<sup>nd</sup> all in favor, 9:03 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Alan Kohta