

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

02/04/2019

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **02/04/2019** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, TROY VANEK, MARK DEGAN, ALAN KOHTA, CLAUDE KOBERNIK, NATALIE SHAUBERGER, DALE HAYES & DAWN DIETZ**

Alan stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve the minutes with corrections. Troy 2nd. All in favor

Warrants 5201-5211 the amount of \$2062.51 were paid

I. OPEN BUSINESS

- 1. Cemetery Fees**
- 2. Demolition Resolution**

II. DISCUSSION

- a) Dale Hayes (resident) nothing
- b) Natalie Shauberger (resident) stated they just had a zoning meeting. Natalie requested the current names of the current zoning board members. Dawn asked Natalie when are the zoning meetings – she said the 4th Sunday of every month at 10am.
- c) Mark Degan (road superintendent) stated the sander/auger stopped working. He got quotes on the auger for \$1663.20. Mark said the stop sign on Hines and Fink Rd. went missing – he replaced it. Mark said he got a permit for a pole barn on Plymouth Ridge. Mark said he met with Tom Peters, North Kingsville zoning inspector – he said they have the same issues in their township. Mark gave a zoning violation to a resident parking their semi-truck on township property. Mark stated he gave Dave Nelson his cemetery deed. **Ken made a motion for Mark to purchase an auger and bearings up to \$1800.00, Troy 2nd all in favor Resolution #15.** Ken asked Mark how long does it take for a burial – Mark said around 6 hours.
- d) Claude Kobernik (fire chief) stated he has been working on revisions to the employee manual. There was discussion on updated privacy issues. Claude

also said Unit 369 Def system went down – unit was under warranty. Claude also said Plymouth Twp. did a 1 yr. extension for dispatch with Saybrook Twp. Claude briefly discussed the upcoming raffle – he said the dept. will use proceeds to go to a battery operated jaws of life combo tool. Claude also discussed a multiple doors that need fixed at the fire hall.

- e) Troy (trustee) stated he has drove the roads – muddy.
- f) Ken (trustee) stated we received a letter regarding the Nopec grant for 2019. The grant is worth \$3255.00. Ken discussed right-away agreements – he gave a few to Troy.
- g) Alan (chairman) stated the next county meeting they will probably do mileage.
- h) Dawn (fiscal officer) gave trustees checks, and correspondence. Gave Trustees current Otarma list for 2019. Dawn asked Claude for a current fire dept. roster.

Ken made a motion to reappoint. Donnie Dietz to zoning board expiring 12/31/2023, Alan 2nd all in favor Resolution#16

Ken made a motion to reappoint Ed Harriman zoning board of Appeals expiring 12/31/2023, Troy 2nd all in favor Resolution#17

Alan made a motion to go into executive session for employee issues
Roll Call - Ken – yes Troy – yes Alan – yes Resolution #18

Alan made a motion to return to regular session
Roll Call – Ken – yes Troy – yes Alan – yes Resolution # 19

Alan briefly discussed the topic of executive session was an employee was injured at a fire call.

ADJOURNMENT

Ken made motion to adjourn the meeting, Troy 2nd all in favor, 8:28 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta