

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

07/16/2018

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **07/16/2018** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER
TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK &
NATALIE SHAUBERGER

Troy stated our meetings are audio recorded and copies of the minutes are available.

Troy made a motion to approve the minutes with corrections. Alan 2nd. All in favor.

Warrants 5093-5099 paid in the amount of \$2665.90

Monthly Receipts - \$116357.90

Monthly EFT payroll \$3392.96, \$1545.49, \$758.72, & \$1545.49

Monthly Online Payments

Irs \$1557.15 Treasurer \$202.30 Opers \$2089.85 The illuminating \$1117.85

Aqua \$10.00 Waste Mgmt. \$86.28 Windstream \$270.43

Zito Media \$73.18 Verizon \$65.45

I. OPEN BUSINESS

1. Nopec Grant pass resolution to use by the end of the year.

II. DISCUSSION

- a) Natalie (fire and zoning dept.) nothing.
- b) Claude Kobernik (fire dept.) stated Thomas Fence poured the foundation for the pole at the fire dept. Claude discussed the employee manual and making a policy regarding employees responding to the fire dept. under lights and sirens. Ken also discussed looking at a policy for social media that was brought up last meeting. Claude discussed he is including his employees when writing the policy on responding to the fire dept.
- c) Mark Degan (road superintendent) stated he had a tire go out on the maintainer and the other tire had a leak. He replaced them both. Mark also

said he lost power in the John Deere tractor and had it towed. Mark said something hit a box under the tractor and shattered a fuse. Mark met with Amir regarding getting a quote on resurfacing – Maple Rd., Benetka Rd. and Wright St. Mark also discussed briefly mowers. Mark discussed the resident on Gageville Monroe that put in a permit for the nature park – he said it is going to be a commercial permit and it needs to go to the Zoning Board of Appeals. There was discussion on expiring Zoning Board members and Zoning Board of Appeals members. **Alan made a motion to appoint Natalie Shauberger for the zoning board, Ken 2nd. All in favor Resolution #39. Ken made a motion to appoint Rob Kister to Zoning Board of Appeals – ending 2021, Alan 2nd all in favor Resolution #40. Ken made a motion to appoint Claude Kobernik to the Zoning Board of Appeals – ending 2022, Alan 2nd all in favor Resolution#41. Ken made a motion to appoint Carl Caylor to the zoning board –ending 2020, Alan 2nd all in favor Resolution#42.**

Mark said Fink Rd is cleaned up. Mark also said he has alot of people building things without a permit that he is trying to catch them when they are home. Mark met with Milano Monuments regarding getting a price on fixing our old monuments. Mark also discussed briefly the cemetery cremation burial that he is working on with Dawn. Mark also called for brine. Mark has been working on roadside mowing.

- d) Alan Kohta (trustee) stated he drove the roads and they are looking good. Alan also said he went to the fish fry for the County.
- e) Ken Kister (trustee) stated he already went over his business.
- f) Troy Vanek (trustee) stated he had a complaint on dust on the road and another complaint on erosion on Sheffield Rd. –Troy stopped over the resident with the erosion complaint and he told the resident that the tile was on his property. He could call the county but he doesn't know if they will fix the area.
- g) Dawn (fiscal officer) absent - gave trustees checks and correspondence.

ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2nd all in favor, 7:57 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek