

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

05/07/2018

**Chairman Troy Vanek** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **05/07/2018** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER  
CLAUDE KOBERNIK, NATALIE SHAUBERGER, TROY VANEK  
MARK DEGAN, MATT LEBRON & DALE HAYES,

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the April 2<sup>nd</sup> minutes with corrections. Ken 2<sup>nd</sup>. All in favor.

Alan made a motion to approve the April 16<sup>th</sup> minutes, Ken 2<sup>nd</sup> all in favor

Warrants 5029-5039 paid in the amount of \$8701.87

### **I. OPEN BUSINESS**

#### **1. Nopec Grant pass resolution to use by the end of the year.**

### **II. DISCUSSION**

- a) Dale Hayes (resident) states he wanted to complement Mark on the roads.
- b) Natalie Shauburger (resident) nothing
- c) Matt (resident) lives on Lille Rd – he complemented Mark on the roads.
- d) Claude Kobernik (fire chief) stated pancake breakfast went really well. On May 20<sup>th</sup> the fire dept. will be doing training in Geneva at the fire center. Claude said Plymouth Twp. will be covering our township.
- e) Mark Degan (road superintendent) stated he gave 5 zoning permits – 1 agriculture. Mark also discussed briefly a logging permit. Mark said the logger is responsible for obtaining a permit. Alan discussed going to the homeowner to have them get the permit from the loggers. Mark also said he is getting an estimate on Benetka Rd. and Maple Rd. to seal the road from the county. Mark said he started on the footers at the cemetery. Mark also said the loader has a chip in the window and he is looking to get fixed. Mark also discussed taking the Mack truck to get it serviced at the dealership. Mark also discussed the Amazon charge to the township credit card – the charge will be credited back to the charge card.
- f) Alan Kohta (trustee) stated he is working on Memorial Day. Alan said he would not be around for Memorial Day. Alan said the roads are looking good. Alan said Pebbles Rd had a few soft spots – Ken said a there was a soft spots on Maple Rd. also.
- g) Ken Kister (trustee) stated there is a bike safety check going on at the Greenway Trail. Ken discussed briefly the stone bids – Ken said we can keep the bids open to use everyone because we are under \$50,000. Ken said he started on the road grant – the price increased 27% in two years. Ken also

brought up mowing of Benetka Rd. **Ken made a motion for Maurer's Mowing to mow Benetka Rd. weekly per quote, Alan 2<sup>nd</sup> all in favor Resolution #30.** Ken discussed going over Marks evaluation. Ken also discussed increasing appropriations to cover stone purchase. **Ken made a motion to purchase 600 tons misc. stone for the roads out of 2021 operating supplies, Troy 2<sup>nd</sup> all in favor resolution #31.** **Ken made a motion to increase the garage door quote from Capps Steel for \$407.50, Troy 2<sup>nd</sup> all in favor. Resolution#32**  
**Alan made a motion to cover additional cost of hats/coats for banquet of \$219.00, Ken 2<sup>nd</sup> all in favor resolution#33**

- h) Troy Vanek (trustee) discussed going into executive session for personnel reasons and Marks Evaluation.

**Ken made a motion to go into executive session regarding employee evaluation and personnel issues Resolution # 34**

**Alan Kohta – yes Ken Kister – yes Troy Vanek – yes**

**Troy made a motion to go into regular session. Resolution # 35**

**Alan Kohta – yes Ken Kister – yes Troy Vanek - yes**

Troy stated they discussed Marks evaluation and the headstone at the cemetery.

**Ken made a motion to get the headstone repaired by Haines Memorial for the cost up to \$1500.00, Troy 2<sup>nd</sup> all in favor Resolution #36**

**Alan made a motion to give Mark .50 cent wage increase starting next pay, Ken 2<sup>nd</sup> all in favor Resolution #37**

- i) Dawn (fiscal officer) absent - gave trustees checks and correspondence. Gave two deeds. Emailed trustees regarding stone purchase and Claude's credit card purchases. Gave 2017 brine report.

#### ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2<sup>nd</sup> all in favor, 9:18 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Troy Vanek