SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

End of The Year Meeting Minutes

12/28/2017

CHAIRMAN KEN KISTER called to order the End of the Year meeting of the **SHEFFIELD TWP. TRUSTEES** at **10am** on**12/28/2017**
at the **SHEFFIELD FIRE DEPT**., followed by The Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TROY VANEK, and DAWN DIETZ,

Ken stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to accept minutes Troy 2nd. All in favor

Warrants 4973-4979 in the amount $2869.09
Monthly receipts $22731.91
Monthly EFT Payroll $3206.35, $807.75, $3821.64, $2065.07 & $1146.20
                    Monthly Online payments
Irs $1024.73 Opers $2062.30 Treasurer State of Ohio $229.10 BWC $239.89
The Illuminating co $153.08   Aqua $10.00 Waste Mgmt $350.99
Windstream $263.46 Zito Media $72.18   Verizon Wireless $65.53

I. **OPEN BUSINESS**

II.   **End of the Year meeting.**

Ken made a motion to approve temporary budget with 2017 figures, Troy 2nd all in favor. Resolution #90

Ken made a motion to increase the amount approved to pay Gainer Automotive for the accident on the squad up to $600.00, Alan 2nd all in favor. Resolution #91.

a) Dawn (fiscal officer) gave checks and monthly bank reqs. to view. Dawn also discussed removing stale checks for previous years. She had Tony Long come over to assist with the removing of the old checks. All the checks that were voided went back to the fund it came out of. Dawn said after 90 days the bank will not cash the checks. Dawn discussed Marks vacation payout hours. Dawn also discussed the upcharges for Waste Mgmt. due to increase in trash in Oct.

III.   <u>**ADJOURNMENT**</u>

Ken made motion to adjourn the meeting,
Alan 2nd all in favor, **10:34 am**

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are
sufficient funds in the depository to pay the above warrants.

X _____

Minutes approved by: Ken Kister