

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

11/20/2017

**CHAIRMAN KEN KISTER** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **11/20/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, DALE HAYES, CLAUDE KOBERNIK, NATALIE SHAUBERGER and MARK DEGAN

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to accept minutes as written. Ken 2<sup>nd</sup> all in favor

Warrants 4942-4954 in the amount \$16657.82

Monthly receipts \$16172.10

EFT Payroll \$1546.59, \$1883.07, \$682.56, \$1448.47, \$1676.70 & \$1524.91

Irs \$786.59 Opers \$2490.57 Treasurer State of Ohio \$170.47

The Illuminating co \$528.50 Aqua \$10.00 Waste Mgmt \$75.21

Windstream \$263.03 Media \$72.18 Verizon Wireless \$65.53

### **I. OPEN BUSINESS**

- 1) Mark's raise 2018
- 2) County Solid Waste resolution

### **II. OPEN ISSUES**

- a) Dale Hayes (resident) nothing
- b) Natalie Shauburger (zoning) nothing.
- c) Claude Kobornik (fire chief) stated he turned in receipts for Dawn. Claude gave run totals for fire dept. pay. Claude discussed changes in the future

regarding turnout gear storage and carcinogens. He also discussed getting a shower for the firefighters to shower after a call. Claude also discussed getting the front of the building finished and cleaned up. Claude got a quote for painting the squad – he needs more information regarding his quote.

- d) Mark Degan (road superintendent) stated he received the parts in for the tractor. Mark will be maintaining the roads. Marks asked for stone for the roads. **Ken made a motion for 200 ton of stone, Alan 2<sup>nd</sup> all in favor Resolution #77.** Mark said American Road will be stopping by this week. Mark stated he has had problems with people wanting to put a pole barn and then an apartment in the pole barn.
- e) Alan Kohta (trustee) stated he went to the county meeting. The prosecutor's office was the speaker – the topic was health insurance. He said if we don't have a policy in place the state said you can offer reimbursement for the premiums. Alan said if we do put a policy in place it needs to be in place by the end of the year. Ken discussed insurance policies want a minimum of 28 hours a week in order to be covered. Alan stated they also discussed blighted properties. He said the land bank has money available for this issue. Alan said he drove the roads – a few potholes and muddy. Alan also wanted to go into executive session. Alan also said the swearing in ceremony is Dec 14 at 7pm.
- f) Ken (trustee) stated the video recorders were down due to the power cord being unplugged by accident.
- g) Dawn (fiscal officer) absent gave checks and correspondence.

**Alan made a motion to increase the bid \$477.98 to cover the invoice from Martuccio for the sealing of Dibble Rd., Ken 2<sup>nd</sup> all in favor Resolution #78**

**Alan made a motion to go into executive session regarding fire dept. employee issue. from regular session, Ken 2<sup>nd</sup> all in favor resolution #79**  
**Roll call: Alan Kohta – yes Ken Kister – yes**

**Ken stated returning from executive session – Resolution #80**  
**Roll call: Alan Kohta – yes Ken Kister – yes**

**Ken stated in executive session they wrote up one employee will have Claude discipline another.**

Mark also discussed a complaint on the fireman flying down the roads by a resident – he forwarded this complaint to Claude. Mark said he is at the fire station a lot and he never sees the fireman doing this.

### **III. ADJOURNMENT**

Ken made motion to adjourn the meeting,

Troy 2<sup>nd</sup> all in favor, **7:52pm**

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Ken Kister