

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

08/21/2017

CHAIRMAN KEN KISTER called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **08/21/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TROY VANEK, DAWN DIETZ, NATALIE SHAUBERGER, DALE HAYES and MARK DEGAN

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to accept minutes with said corrections, Troy 2nd all in favor

Warrants 4903-4908 in the amount \$2906.07
Monthly receipts \$142250.98
EFT Payroll \$4837.77 & \$2229.15

Irs \$753.16 Opers \$1972.64 Treasurer State of Ohio \$163.11 BWC \$229.80
The Illuminating co \$507.83 Aqua \$10.00 Waste Mgmt \$75.21
Windstream \$271.28 Zito Media \$72.07 Verizon Wireless \$65.45

I. OPEN BUSINESS

1. Information needed for Sept 17 open house

II. OPEN ISSUES

- a) Dale Hayes (resident) asked who takes care of the website he believes information is outdated. Dawn said the website should be current as to the information that Marty was given.
- b) Natalie (zoning) nothing
- c) Mark Degan (road superintendent) discussed he spoke with neighboring townships about their policy on high grass – none of them have one, but Ashtabula City and Ashtabula Township. Ken said we should check with the

prosecutor for guidance and maybe send a letter to the bank owned properties with high grass. Mark issued one permit for a garage on RT 193. Mark also spoke with Mr. Mccrokey about a driveway pipe. Mark said there was one burial and he sold 2 graves. He is also meeting tomorrow to sell more graves. Mark said he has been working on potholes. Mark said he finished with the crack and seal on Dibble Rd. Mark also got a quote for chip and seal for Dibble Rd. \$8800.00 from Martuccio. There was discussion on Dibble Rd and Maple Rd. **Ken made a motion to purchase 30 block sealer for Maple Rd not to exceed \$2000.00 out of operating supplies in MVL Alan 2nd all in favor – Resolution# 65.**

Ken made a motion to chip and seal Dibble Rd using the Martuccio bid of \$8800.00 plus # 8 limestone from Simak Trucking up to 150 ton out of MVL fund - repairs and maintenance and contracted services, Troy 2nd all in favor Resolution # 66

Ken made a motion to purchase 10 loads of cinders from Arms Trucking out of the road and bridge fund stone line item, Troy 2nd all in favor Resolution #67

Mark also discussed the deadline for footers in the cemetery is Sept. 1. He said he will give a little leeway.

- d) Alan Kohta (trustee) asked Mark about the culvert on Fink Rd. There was discussion on the issues with the pipe and drainage. Alan also asked about a house on East Maple and the size of the house. Mark said they got a permit. There was also discussion on a barn/house on Lille Rd. Mark said they also were issued a permit. Alan also discussed he drove the roads and the north end of Hines is wash boarded. Mark discussed all the roads need graded.
- e) Troy Vanek (trustee) stated everything was already discussed.
- f) Ken (trustee) stated we need to get things together for the Sept 17 open house.
- g) Dawn (fiscal officer) - gave checks & correspondence and 1 cemetery deed.

III. **ADJOURNMENT**

Alan made motion to adjourn the meeting,
Troy 2nd all in favor, **8:10pm**

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister

