

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

02/06/2017

**CHAIRMAN KEN KISTER** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **02/06/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TROY VANEK, GLENDA DOUGHERTY, TED ENGLISH, CLAUDE KOBERNIK, MARK DEGAN & DAWN DIETZ

Ken stated our meetings are audio recorded and there are copies of the minutes.

Warrants 4775-4790 in the amount of \$11006.34 paid.  
Receipts in the amount of \$12118.08 were deposited.

### **I. OPEN BUSINESS**

### **II. OPEN ISSUES**

- a) Rob Ocasio (fire dept.) stated Mark is doing an excellent job on the roads. He went with him on a few roads and he takes a lot of care and concern about the roads. The trustees agreed. Rob also discussed boats and campers not parked where they should be. Ken said Mark is sending letter to residents when they are in violation.
- b) Glenda Dougherty (resident) said Dewey Rd is in good shape. She also said the road levy is coming up this year and are we going to go for more mileage? Ken said we haven't discussed it yet. Ken said we should try to get an increase. Glenda briefly discussed getting a questionnaire out to see if there is support for an additional levy. Glenda also discussed there are a lot of great ideas for the park system out here and she said Lake Erie Canopy tours are coming to Geneva Lodge. She's excited about it all.
- c) Ted English (Monroe Twp. Road Dept.) said it has come to his attention a resident complained because they wanted dirt from ditching and the township couldn't put it in the area she wanted., they wanted the township to go in an area and fill in a pond. Ken said they should not go off of road right-away to deliver the dirt. Alan also said Patricia Lute (at the county meeting) complained about a hole in her tile and they left dirt in here yard after dirt was delivered. Ted also said the airport has thousands of asphalt grindings coming up to get from their renovation.

- d) Claude Kobernik (Fire Chief) stated the fire hall room was painted. Rob did the bulk of the painting, Natalie and Delores also helped out. Trustees and fiscal officer complemented – looks great! Back up camera installed unit 369. He also met with Alan and is going over budget. Claude met with Ralston Roofing about re-doing the roof price \$36,000. He went over briefly the details of the quote Ken said with the specification of this new system we need to get a structural engineer for the additional weight. Ted English said the county can look at the specification. Claude to take the quote to the county to have them look at it. Alan said Barb might have the plans for the building. Claude to check. Troy asked Claude if he is also going to get another quote on rubber roofing. Claude said yes. Claude also said the awards are tomorrow and the raffle is 18<sup>th</sup>. Claude also asked Dawn did the credit cards get raised. Dawn said yes but will check into it.
- e) Mark Degan (road dept.) stated the roads are soft due to the weather. There was discussion that the roads are difficult when they are soft. He Mark also said he is contact with Mr. Orlando of Buckeye Schools. There were 3 days of no school. He said he had a lot of obstacles to go around, in Forest Ridge at the bottom he had to back up he was unable to get around. Mark also said he picked up tires on Benetka Rd. He also has been spreading cinders. Mark presented photos of certain areas. Mark said Nelson Sand and Gravel has asphalt grindings for \$16.75. **Ken made a motion for 200 tons of asphalt grindings from Nelson Sand and Gravel delivered or pick-up Troy 2<sup>nd</sup> all in favor Resolution #16** Dawn asked in the areas Mark is plagued with why we can't pave those areas. Ken said it would be difficult to plow those areas. Ken said in the winter we should close the Benetka Rd., Alan said they used to close the road and Troy said maybe not plow it in the winter. Mark also said he has been working in the cemetery for maintenance and also has another burial this week
- f) Mark Degan (zoning) stated he met with Rebecca (county prosecutor) on the proper way to notify people of violations. He presented a letter to send to residents regarding violations. He said there should be warning then a notice that's what the prosecutor suggested. He also discussed what he is allowed to do. He said he is also a public official. He said threats or intimidation to him or anyone with him is a felony of a 3<sup>rd</sup> degree. He also discussed areas of residential/agriculture is exempt from some rules.
- g) Alan Kohta (trustee) said he got a call from a resident on Benetka Rd regarding it not being plowed, Alan told the resident it's on a need basis on the weekend, Alan said he drove the roads and didn't have a problem and he assured her our road man was out and looked at them. This resident also said her culvert pipe looks clogged. Alan forwarded the information to Mark. Alan also said a resident mentioned we left dirt in her yard and left a hole (previously discussed). Alan also mentioned someone inquiring on road signs – discussion on Kingsville Township making and selling them for \$18.00 one side and \$22.00 both sides.
- h) Troy (trustee) stated he was stopped at the Gageville Country Store regarding Benetka Rd. Troy also drove roads including Forest Ridge - no one was

parked on the road. Dawn asked can Mark leave a door hanger for people that are parking in the road He also briefly discussed the complaint that was left regarding Dewey Rd. not receiving cinders, Troy said he drove the entire road and there were cinders on that road. Dawn asked can Mark leave a door hanger for people that are parking in the road

- i) Ken Kister (chairman) stated he went over to Plymouth Township and looked at their new building. He said it was built for \$52.65 sf. There was discussion on our Otarma insurance and their increase recommendations on the fire hall and township garage. We went over the new proposal from Otarma Insurance. **Alan made a motion to change Otarma Insurance values to \$600,000 for fire hall/bld. and \$100,000 for township garage, \$75,000 for cold storage, Troy 2<sup>nd</sup> all in favor Resolution #17**
  
- j) Dawn (fiscal officer) gave checks and correspondence. Gave printout to Claude. Went over insurance information. – removing the fence and radio tower. The replacement cost of the fire dept. generator is \$24,000. Dawn read Otarma email regarding insurance items. Dawn also asked should we get a release form for Mark to deliver dirt to residents wanting it. Ken said yes. Dawn complement the paint job in the fire hall.

**Ken made a motion to go with care works for workers comp. group rate for 2017 Alan 2<sup>nd</sup>, all in favor Resolution#18**

### III. ADJOURNMENT

Troy made motion to adjourn the meeting, Ken 2<sup>nd</sup> all in favor, **8:58pm**

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Ken Kister