

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

03/07/2016

CHAIRMAN Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **3/07/2016** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: TROY VANEK, MARK DEGAN ALAN KOHTA, KEN KISTER, ROY AND WANDA CUSANO, MIKE KELLY, DALE HAYES, GLENDA DOUGHERTY, NATALIE SHAUBERGER & CLAUDE KOBERNIK

Alan stated our meetings are audio recorded and copies of the minutes are available.

Troy made a motion to approve the minutes, Ken 2nd. All in favor

Warrants 4599-4611 the amount of \$10824.51 were paid.

Receipts in the amount of \$142484.79 deposited.

EFT payroll amounts \$1513.33 & 1663.79

I. OPEN BUSINESS

- 1. STONE BIDS**
- 2. LEVIES**

II. OPEN ISSUES

- a)** Roy Cusano (resident) nothing
- b)** Wanda Cusano (resident) nothing
- c)** Dale Hayes (resident) nothing
- d)** Glenda Dougherty (resident) inquired about Dewey Rd. project. Ken said we have to wait until funding comes out in April or May – then the county can draw up a scope of work.
- e)** Mike Kelly (zoning) has been working with Verizon regarding replacing a tower. Mike has been working with a resident on Griggs Rd – they understand you cannot put a trailer there. Mike said the Chris Allen is on hold right now due to Barbs accident (she's on the zoning board of appeals). Mike would like an organization meeting for the zoning board of appeals people to be up to date on the position and what is expected. Ken believes we are only allowed to give them the zoning text book – but not instruct on how to do the job. Alan suggest give them the zoning text book and the seminar presentation they had earlier in the year also. Mike also said Missy Leggy would like to be on the Zoning board of appeals. Mike also thanked the people that went to the last zoning board meeting.
- f)** Natalie Shauburger (zoning) thanked the people that donated for Easter and their help. The next Zoning meeting is 1st and last Sunday in April.
- g)** Claude (fire chief) stated the 4 people taking the Emr class passed and are scheduled for the national registry. Claude said he got some pagers repaired. Bathrooms going well. Heating system also looks good. He gave an updated inventory list. Claude gave a copy of the budget for the fire dept and went over it briefly. There was brief discussion on a memorial plaque for Dave Kray and where to put it. Claude also discussed tutoring for EMTS that is in the works.
- h)** Mark (road dept) stated he needs hydraulic fluid and DEF. He has been working on Baldwin Rd. Mark stated he has been working on grading and maintaining the roads. Mark said cinders are still not available. He would like

to mix ice grit with cinders. Mark said there were 65 tires dumped on Wright St. Mark asked for 200 tons of #57 limestone. **Ken made a motion for 200 ton of #57, 100 ton of #67 and 100 ton of #411, Troy 2nd all in favor.**

Resolution #17

- i) Troy (trustee) stated drove roads. Troy said roads looks good. Troy received a call regarding a zoning issues. Went to zoning meeting and signed mileage. Troy would like to take down some shrubs in the cemetery. He would like Randolph Tree service to do it. **Troy made motion to spend up to \$1500.00 to remove trees and shrubs out of the cemetery, Ken 2nd all in favor**

Resolution# 18

- j) Ken (trustee) asked about the voter drop- off.
k) Alan (chairman) stated he spoke with Ms. Downs about coming to the zoning meetings. Alan said he will send a letter regarding the next meeting time to her. Alan had an EMS meeting with the trustees from Monroe, Plymouth and Kingsville Township. He said it was a very good meeting and he had financial figures from NAD and SCAD – he said the amount of money for a 24-hr service we don't have. The Monroe trustee said in PA they had a paramedic that works a 24 hr shift stationed in the middle of the townships Then the fire dept. would respond with a squad to help transport the patient. Alan had copies of cemetery prices from surrounding townships. Alan stated to advertise stone bids for April 18, mowing bids for April 4. Clean-up day set for May 14 - 8-12noon.

Ken made a motion for 55 gal hydraulic fluid and 55 gal def, Troy 2nd all in favor. Resolution #19

KEN MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR A FIRE DEPT PERSONNEL MATTER, TROY 2ND ALL IN FAVOR RESOLUTION #20.

TROY MADE A MOTION TO GO INTO REGULAR SESSION, KEN 2ND ALL IN FAVOR RESOLUTION#21

Alan said in executive session they went over future membership for the fire dept - Claude will take care of this.

- e) Dawn (fiscal officer) absent gave trustees checks & correspondence and a new Andover Bank credit card application for Claude and Mark. There was a couple of bills in question. Claude to check into these. The Haines memorial bill will go directly to the insurance company regarding the accident.

ADJOURNMENT

Troy made motion to adjourn the meeting, Ken 2nd all in favor, 9:07 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta