

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

06/20/2016

**CHAIRMAN ALAN KOHTA** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7PM on **06/20/2016** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, TROY VANEK, KEN KISTER, CLAUDE KOBERNIK, NATALIE SHAUBERGER, DALE HAYES, MARK DEGAN AND ROBERT OCASIO

Alan stated our meetings are audio recorded.

Ken made a motion to accept the minutes with corrections, Troy 2<sup>nd</sup>. All in favor

Warrants 4675-4683 in the amount of \$1499.28 paid.

Receipts in the amount of \$10603.33 were deposited.

EFT payroll amounts for \$1563.47 were paid

### **I. OPEN BUSINESS**

#### **1. Dibble Rd.**

### **II. OPEN ISSUES**

- a) Natalie (zoning) nothing.
- b) Rob Occasion (fire dept.) nothing
- c) Dale Hayes (resident) nothing
- d) Mark Degan (road superintendent) states he has been ditching and road side mowing is completed. Our mower went down – Monroe let us use their mower. Mark said for \$3600.00 we can get it fixed. He also said we have to mow our township at least 2 times a year, but he mows at least 4 times a year. **Ken made a motion to purchase through Orion equipment out of the Gas tax, machinery and equipment fund, not to exceed \$4000.00 to fix/repair mower , Troy 2<sup>nd</sup> Resolution #54.** Mark states he met with Amir (county) and they did a road tour of our township – Mark got quotes from Amir for road repairs for hot mix patch for Maple Rd and chip and seal for Dibble Rd. He also spoke with him about our road signs. Mark suggested asphalt grindings on Dewey Road instead of 411 for dust control. **Ken made a motion to get 25 ton of asphalt grindings, Troy 2<sup>nd</sup> all in favor Resolution #55**  
**Ken made a motion to do Maple Rd up to \$7000.00 from R & B, contracted services, Troy 2<sup>nd</sup> all in favor Resolution #56.** Mark to get a quote from Martucci for Dibble Rd. also. Discussion on the mowing at the

covered bridge area. Mark also said the mowing and plowing he sometimes does on the weekend at the fire and road dept. is on his own time.

- e) Claude (fire chief) received \$2500.00 grant from the state. Claude gave bond from Michela Hull. Claude turned in paperwork to county for the CAD system. Kenny donated a cabinet to the fire hall and the ladies auxiliary bought countertop.
- f) Troy (trustee) stated Pat Kanack said someone stole flowers from the cemetery.
- g) Ken (trustee) stated he turned in the road grant in June 9 and emailed a copy to Dawn. Ken also said we need to do an evaluation on Mark – Troy will email forms to trustees and Mark for the evaluation for the next meeting.
- h) Alan (chairman) stated he got the pay for the fire dept. ready. Alan also discussed Otarma coming out to evaluate our insurance on the vehicles. **Troy made a motion to keep the cemetery fees the same this year, Ken 2<sup>nd</sup> all in favor Resolution #57**

**Ken made a motion to take the .5 cemetery renewal levy to the board of elections, Troy 2<sup>nd</sup> all in favors Resolution#58**

**Ken made a motion to take the 1.0 special fire renewal levy to the board of elections, Troy 2<sup>nd</sup> all in favor Resolution #59**

**Ken made a motion to take the 1.5 fire renewal levy to the board of elections, Troy 2<sup>nd</sup> all in favor. Resolution #60**

**Ken made a motion to pay \$384.00 to keep the website running, Troy 2<sup>nd</sup> all in favor Resolution#61**

**Ken made a motion to rescind the resolution to take to the board of elections, Troy 2<sup>nd</sup> all in favor resolution # 62**

**Ken made a motion to take to the fire 1.5 mill renewal levy for 5 yrs.to the Board of elections for the Nov. ballot, Troy 2<sup>nd</sup>. All in favor resolution#63**  
**Ken Kister – yes, Troy Vanek – yes, Alan Kohta - yes**

**Ken made a motion to take to the fire 1.0 mill renewal levy for 5 yrs to the Board of elections for the Nov ballot., Troy 2<sup>nd</sup>. All in favor resolution#64**  
**Ken Kister – yes, Troy Vanek – yes, Alan Kohta - yes**

**Ken made a motion to take to the cemetery .5 mill renewal levy for 5 yrs.to the Board of elections for the Nov ballot, Troy 2<sup>nd</sup>. All in favor resolution# 65** **Ken Kister – yes, Troy Vanek – yes, Alan Kohta - yes**

- i) Dawn (fiscal officer) absent gave checks and correspondence.

### **III. ADJOURNMENT**

Ken made motion to adjourn the meeting, Troy 2<sup>nd</sup> all in favor, 8:39 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Alan Kohta