## SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

# End of Year Meeting Minutes

12/30/2015

CHAIRMAN Ken Kister called to order the End of the year meeting of the SHEFFIELD TWP. TRUSTEES at 6PM on 12/30/2015 at the SHEFFIELD FIRE DEPT., followed by the Pledge of Allegiance.

The following persons were present: KEN KISTER, TROY VANEK, ALAN KOHTA & DAWN DIETZ

Troy made a motion to approve the changes to the budget in the minutes. Ken 2<sup>nd</sup>. Alan abstained.

Warrants 4559-4562 the amount of \$1614.00 were paid. Receipts in the amount of \$4910.50 deposited.

#### I. OPEN BUSINESS

### II. OPEN ISSUES

a) Ken (chairman) stated two changes needed to be made to the temporary budget. He went over briefly the budget with Alan. He also discussed getting the inventory together.

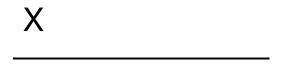
Ken made a motion to approve the appropriation status/budget printed on 12/29/2015 with the changes to the general fund \$500 to travel & meeting and fund 110-599 other expenses from \$1665 to \$11665 for the temporary budget for 2016, Troy 2<sup>nd</sup> all in favor Resolution #91

- **b**) Troy (trustee) discussed having Mark do a more detailed job breakdown for payroll.
- **c**) Dawn (fiscal officer) gave trustees checks and emailed 2016 budget information.

#### **ADJOURNMENT**

Ken made motion to adjourn the meeting, Alan 2<sup>nd</sup> all in favor, 6:45 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.



Minutes approved by: Ken Kister